

## MINUTES – SE-EPPC BOARD MEETING

CONFERENCE CALL – SEPT. 27, 2011, 1:30 CT

**Draft minutes submitted to board via e-mail October 28, 2011. Resubmitted January 10<sup>th</sup>, 2012 in advance of board meeting January 13, 2012. Approved by board, January 13, 2012.**

ATTENDEES: MAGGIE PORRELL (NC), KAREN BROWN (FL), BILL KLINE (VENDOR CHAIR), JIMMIE COBB (AL), NANCY LOEWENSTEIN (PRES), KEVIN WILLIS (INVASIVE SPECIES SPECIALIST), CHRIS BRYAN (MS), LEE PATRICK (TREASURER), NANCY FRALEY (NPS-SE-EPMT LIAISON), RICK IVERSON (NC), JOHNNY RANDALL (NC); BRIAN BOWEN (NA-EPPC); ANDREA BISHOP (TN); BRIAN ARNOLD (GA)

### AGENDA

- Review of/approval of minutes (Lexington meeting) – Rick Iverson motioned to approve; seconded by Jimmie Cobb.
- Treasurer’s report and budget update – Lee Patrick submitted report; reviewed by board. Since the report, another payment has been made to Kevin Willis and for Wildland Weeds 2009-2010 membership contributions. New fiscal year starts October 1, 2011. Brian Bowen reviewed his travel expenses to the NIWAW meeting in DC and the NAA meeting – he represented SE-EPPC as the NA-EPPC liaison at these meetings. Lee moved that the \$1,500 line item in the budget be approved for Brian’s travel in the upcoming fiscal year. KY-EPPC financial matter was handled (state annual report filing). 179 attended Lexington annual SE-EPPC meeting; 121 from KY; 58 from other states.
- Secretary’s report and Wildland Weeds update – Karen Brown reported secretarial duties are up-to-date. She reported that Wildland Weeds is down to two issues per year due to time constraints. Rick Iverson reported that NC Vegetation Management Association now produces two issues per year of their magazine. Brian said that since the number of issues is less, the chapters might want to discuss at the state level; some chapters might want to opt out. Nancy replied that the magazine is one of the few things that demonstrate cohesiveness of SE-EPPC. Rick at NC is worried about fewer issues but they consider the magazine a significant benefit of membership; he doesn’t think it will be a big issue. Johnny Randall agrees that his board will be OK. Nancy said an e-newsletter could supplement if someone wants to step up to the plate. Andrea said she does not need to check with her board. Rick Iverson motioned to accept two new issues at a yearly rate of \$7. Seconded by Jimmie Cobb. Accepted unanimously. Karen stated that the new rate doesn’t need to take effect until October 2012 as there is ad support thru October 2011 that offsets costs. SE-EPPC contributions pay for previous fiscal year’s issues. Steve Manning is chairing a new chapter, the Pacific Northwest Chapter, and will be contributing separately to the cost of Wildland Weeds.
- President’s report and nominations – Nancy Loewenstein needs nominations for president-elect. Brian Arnold sounds promising (GA-EPPC).
- 2011 SE-EPPC Annual Conference report – Joyce Bender not present. Annual conference held jointly with U-KY. Bill Kline said vendor response was low and had been low in previous years. Bill suggested they separate the vendor solicitations from the sponsor solicitations. He plans to implement this in 2012. Mailings will be done separately. Almost all of the registration went to the

cost of the meeting; the small profit was split with U-KY. Membership rate was not factored into the registration. Chuck says we need a better policy in the future as this has happened in the past. Conference was well-attended and efficiently organized.

- 2012 SE-EPPC Annual Conference plans – Jimmie Cobb, Alabama, will probably be in Auburn, possibly the first week of May. Possibly a joint meeting with SWCS; CEUs and CFEs to be offered; keynote speaker. Asked about tour—should we continue? Karen suggested they should be held mid-conference to get good attendance, or dispense with to save time. Nancy said they have used stations in the past and people rotate in groups of 20 or so. Rick said they do the same thing at local EPPC meetings and it would be harder to do this at the regional level. FLEPPC dates will be April 16-20, 2012 at the Ocala Hilton.
- NA-EPPC and NAA Conference update – Brian Bowen. NA-EPPC just had an executive committee meeting. Next meeting will be at NAA meeting in Tallahassee (Nov. 1-4). Peter Jenkins drafted and sent Q-37 comments from NA-EPPC. There is a proposal to hire Peter to do more work on behalf of NA-EPPC with regard to Q-37. Union of Concerned Scientists provided consulting money for this purpose (formerly handled by Janet Clark.) NA-EPPC also submitted a letter from NECIS re: Q-37. NA-EPPC may also become involved with an initiative to standardize invasive species lists. Green Roof Initiative is one reason why this is important. Chuck: if invasive plant lists met certain standards such as ASTM (American Society for Testing and Materials), EPA could cite them as a referenced standard in some of their codes (e.g. green buildings)

The standards produced by ASTM International fall into six categories (copied from ASTM website by Karen Brown):

- the **Standard Specification**, that defines the requirements to be satisfied by subject of the standard.
- the **Standard Test Method**, that defines the way a test is performed and the precision of the result. The result of the test may be used to assess compliance with a Standard Specification.
- the **Standard Practice**, that defines a sequence of operations that, unlike a Standard Test Method, does not produce a result.
- the **Standard Guide**, that provides an organized collection of information or series of options that does not recommend a specific course of action.
- the **Standard Classification**, that provides an arrangement or division of materials, products, systems, or services into groups based on similar characteristics such as origin, composition, properties, or use.
- the **Terminology Standard**, that provides agreed definitions of terms used in the other standards.
- Chuck: provides more of a reason to create an invasive plant list. They will be talking to NatureServe folks who looked at this in the past. Chuck was approached by someone from EPA about doing this; “Meets ASTM Standard Guide” guidelines. Doug Johnson (Cal-IPC) would be their policy person.
- SE-EPPC Invasive Species Specialist update – Kevin Willis is a contractor with Dept of Defense (DOD) at Arnold AFB. Kevin has been trying to create something for DoD like EDDMapS. Huge turmoil right now in DoD; funding is limited. Has traveled to meet some CISMA people in FL. Hoping to attend

NAA meeting to meet folks from lots of different places. He does have some travel money in the FS – SE-EPPC grant. Visited Alix Cleveland (USFS).

- NAA / NA-EPPC – Karen will ask Jim Burch (FLEPPC Chair) if he is attending. Others attending: Brian Arnold will probably go (GA-EPPC); Rick Iverson (NC); Brian as SE-EPPC liaison; Lee Patrick; Nancy Fraley (as NPS-SE-EPMT rep); Nancy Loewenstein. Chuck trying to schedule an NA-EPPC board meeting. Probably one evening or Friday afternoon. Meeting starts Tuesday at 1PM. 100 people registered.
- Grant program – SE-EPPC Student Grant discussion:
  - Nancy motioned and Rick seconded to strike “One grant to hosting state of annual meeting” grant program language because hosting state’s students are less likely to need funding for travel to attend the annual meeting. Unanimously approved.
  - To support presentation of research
  - Advertise RFP on list-serv, blog, Wildland Weeds
  - Required to present at annual meeting
  - Funds to be dispersed to individual, not via their university
  - Amount = \$1,500.
  - Lee Patrick noted that we may need to file a 1099 IRS form.
- Andrea Bishop reported that one of their board members, a graduate student at UTN (Sara K.), is working on an analysis of invasive species costs. They would like to hire an intern to work on this and submit a grant proposal. TN-EPPC will contribute \$3K. This would be a one year project similar to Cal IPC’s one page summary on economic impacts. Jimmie said other chapters may object if grant isn’t offered to all. Brian said it has often been mentioned verbally that chapters can request funds for projects. Karen suggested that the TN project be funded as a budget item from SE-EPPC; one to be funded per year; matching grant; first come-first serve. Brian Arnold commented extensively. Grant could be funded as discussed previously. Rick suggests that awardees be required to submit results to WWs. Nancy motioned that one matching grant per year for \$1,500 be offered. TN-EPPC to receive first one as they took the initiative to request; future RFPs due by July or before FY end; report required for WWs; Brian Arnold seconded. Approved unanimously. Student grant RFP needs to be developed. Nancy will try to develop using AL-IPC grant as a template by end of year.
- Liaison input –Nothing reported.
- Chapter presidents reports:
  - Rick Iverson – NC-EPPC
    - Co-sponsoring several invasive plant workshops
    - New annual meeting scheduled for Feb 23/24, 2012
    - working web-page for board members to use for planning (Google project page)
    - Scholarship invitation out
    - Publishing a new brochure

- Chris Bryan – MS-EPPC
  - Fall meeting – aquatic invasive symposium in Stoneville (Oct 25<sup>th</sup>)
- Brian Arnold – GA-EPPC
  - Annual meeting in Athens next week with UGA
  - Workshop well attended
  - Green industry tradeshow in January
  - Facebook page
- Jimmie Cobb – AL-IPC
  - Alabama annual meeting in April, 150 people attended.
- Andrea Bishop – TN-EPPC
  - Reviewing alternatives brochure for printing.
- Travis Rogers – SC–EPPC update submitted via e-mail:
  - Chinese Tallow workshop going on this week
  - SC-EPPC annual conference scheduled for Oct. 13<sup>th</sup> in Columbia, SC
  - Recently updated SC Invasive Plant List and publishing a new/updated brochure
  
- Nancy Loewenstein – Be thinking about nominations for President-elect.

Meeting adjourned 4PM.