

POSITION ANNOUNCEMENT

POSITION: Invasive Species Specialist for the Southeast Exotic Pest Plant Council

START DATE: as early as May 1, 2011

END DATE: 9/30/2012

SALARY AND BENEFITS: \$8000 (no benefits)

APPLICATION DEADLINE: March 31, 2011

Description of Position: The Invasive Species Specialist position is a temporary, part-time position with the Southeast Exotic Pest Plant Council (SE-EPPC). Established in 1999, the SE-EPPC is a non-profit 501-C3 umbrella organization whose membership includes eight state chapters in the southeastern U.S. The Board of Directors (BOD) is comprised of five officers, plus a delegate from each state chapter. Liaisons have been established from various federal agencies and non-governmental organizations (NGOs). The successful candidate will report to the BOD.

The mission of the SE-EPPC is to support the management of invasive exotic plants in natural areas of the Southeast by providing a forum for the exchange of scientific, educational and technical information. The Southeast Exotic Pest Plant Council is not a regulatory agency.

Working cooperatively with the BOD and state chapters, the Invasive Species Specialist will provide the following services:

- Document the methodology and criteria used by each state chapter to construct their respective invasive plant lists, including Early Detection Rapid Response (EDRR) target weeds if applicable.
- Compare and contrast the state EPPC lists, the corresponding State regulatory lists and the species listed for the Southeast region as a whole.
- Develop a protocol to publicize weed alerts and for sharing of new plant listings.
- Assist in development of means to achieve systematic data entry and/or data sharing into EDDMapS by state chapter members, liaisons and the general public.
- Explore strategies for increasing numbers of functional CWMAs across the Southeast.

Key Deliverables

- A report that documents the criteria and methodology used by each chapter to generate invasive plant lists and EDRR target weeds. The report will also indicate the regulatory status, by state, of each species. This information is to be made available on the SE-EPPC web site and published in Wildland Weeds magazine.
- A written protocol that can be used by all state chapters and SE-EPPC to publicize weed alerts and to share new invasive plant listings.
- A written protocol promoting consistent and routine utilization of EDDMaps.
- A report that provides a brief description of CWMA's currently operating across the southeast and a recommendation of where additional opportunities for CWMA's exist. Outline the challenges and needs facing the establishment and success of CWMA's and possible strategies for addressing these issues.

- Provide a *brief* monthly progress report (email is acceptable) to the SE-EPPC President and/or Board of Directors.

Basic Qualifications:

- BA/BS degree plus 5 years experience in natural resource management or academia or an equivalent combination of education and experience. MS in a botany, biology, ecology or natural resource management preferred.
- Experience in partnership development and collaborative work
- Experience in development and implementation of strategic planning processes.

Skills and Qualifications:

- Knowledge of invasive plant listing protocols
- Knowledge of invasive species databases (particularly EDDMapS), weed risk assessments, EDRR and CWMAs
- Experience developing and implementing invasive species initiatives at the state and/or regional level
- Ability to
 - work independently with minimum supervision
 - work effectively with and through others in a decentralized and geographically dispersed organization
 - motivate committee members, set goals and lead efforts
 - communicate clearly with superb writing and speaking skills

Working Conditions:

A. Work out of home office space using personal office equipment **OR**

B. If job responsibilities coincide with the responsibilities of another job, successful candidate may work out of current place of employment if agreed upon by the employer and SE-EPPC.

- A modest amount of funding (\$175) is available for office supplies.
- Position will require some travel and use of personal vehicle. Approved travel (not to exceed \$500) will be reimbursed at the current IRS rate.

TO APPLY:

Submit cover letter outlining relevant work experience and specific qualifications (not to exceed 500 words) and resume to Nancy Loewenstein. Please include job title in subject line of email. Resume must include references with full contact information.

Nancy J. Loewenstein
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